

ADMISSION SCHEDULE FOR GENERAL CATEGORY FOR SESSION 2024-25

COMMENCEMENT OF ISSUANCE OF REGISTRATION FORMS	23.11.2023 (9 am – 12 noon)
LAST DATE FOR ISSUANCE OF THE REGISTRATION FORMS	15.12.2023 (upto 12 noon)
LAST DATE FOR RECEIVING THE REGISTRATION FORMS	15.12.2023 (upto 1 pm)
UPLOADING DETAILS OF CHILDREN APPLIED FOR ADMISSION	29.12.2023
UPLOADING MARKS (AS PER POINTS SYSTEM) GIVEN TO EACH OF THE CHILDREN WHO APPLIED FOR ADMISSION UNDER OPEN SEATS	05.01.2024
Display of 1st list of selected children, including waiting list on the website (www.apsbn.com) of the school and on the Notice Board	12.01.2024
Queries of Parents (if any)	13.01.2024 to 22.01.2024
LAST DATE FOR ACCEPTANCE OF FEE FOR 1st LIST	27.01.2024
Display of 2nd list of selected children, including waiting list (if any) on the website of the school and the Notice Board.	29.01.2024 at 2pm
Queries of Parents (if any)	31.01.2024 to 06.02.2024
LAST DATE FOR ACCEPTANCE OF FEE FOR SECOND LIST	20.02.2024
Display of 3 rd List (if any, subject to vacancy)	21.02.2024
Last date for closure of admission process	08.03.2024
TOTAL NUMBER OF SEATS	72
SEATS RESERVED FOR EWS CATEGORY @ 25%	18
RESERVED FOR STAFF WARDS @ 5%	04
SEATS UNDER MANAGEMENT DISCRETION @ 20 %	14
SEATS UNDER GENERAL CATEGORY	36

CRITERIAN FOR ADMISSION IN PRE- SCHOOL 2024-25	POINTS
Residence upto 8 kms	60
Real brother / sister in school (Sibling)	30
Alumni (Passed X) any one (Father/Mother)	10
Total	100

NEIGHBOURHOOD CRITERIA FOR GENERAL CATEGORY			
Distance from School	Points	Distance from School	Points
Bali Nagar, Raja Garden, Basai Darapur, ESI Colony	60	Paschim Vihar, DLF Apartments – Rohtak Road, Tilak Nagar, Subhash Nagar	54
Kirti Nagar, Ramesh Nagar, Moti Nagar, Vishal - Shivaji Enclave	58	Vikas Puri, Janak Puri, Meera Bagh, Pitam Pura, Delhi Cantt	52
Punjabi Bagh, Rajouri Garden, Naraina Vihar	56	Any Other Areas	50

TOTAL NUMBER OF SEATS	-	72
Seats reserved for EWS category @ 25%	-	18
Seats reserved for staff wards @ 5%	-	4
Seats available for management discretion @ 20%	-	14
Seats available for general category @ 50%	-	36

DOCUMENTS TO BE SUBMITTED AT THE TIME OF ADMISSION

1. Two passport size photograph of the child, one photograph of both mother and father.
2. Medical Fitness Certificate of the child issued by M.B.B.S. doctor. (in Original)

ATTESTED PHOTOCOPIES OF THE FOLLOWING, WHICH EVER IS APPLICABLE

3. Date of Birth Certificate.
4. Only following documents are to be considered as proof of the residence.
 - a. Aadhar Card of Father, Mother & Child
 - b. Voter Identity Card.
 - c. Ration Card.
 - d. Passport.
 - e. Domicile Certificate.
 - f. Electricity Bill.
 - g. MTNL Telephone Bill.
 - h. Water Bill.
5. **For Sibling category**-photocopy of Identity Card of Sibling& latest fee receipt.
6. **For Alumni category**-C.B.S.E. certificate of Class X of Father or Mother.
7. Proof regarding Defence / Paramilitary Forces / Police Personnel **if applicable**.
8. Transfer Order from outside to Delhi (for Govt. / MNC Employees) **if applicable**.
9. Certificate of Disability (if applicable) in case of CWSN children.

BRING ORIGINAL DOCUMENTS ALSO AT THE TIME OF ADMISSION.



ADARSH PUBLIC SCHOOL

F-BLOCK, BALI NAGAR, NEW DELHI - 110015

Ph. No. 011-25152500, 25152600

E-mail : adarshpublicschoolbn@hotmail.com website : www.apsbn.com



REGISTRATION FORM FOR CLASS Regn. No.

Paste recent
passport size
photograph
of the Father

Paste recent
passport size
photograph
of the Mother

Paste recent
passport size
photograph
of the Child

1. Name of the child (in block letters)	
2. Sex of the child (Male/Female)	
3. Date of Birth	
4. Aadhar Card No. of the child	
5. Address of Residence & Telephone No.	
6. Mother Tongue and Religion	
7. Category SC/ST/OBC/General.	
8. Father's Name (in block letters)	
9. Qualification of Father	
10. Profession, Office Address & Tel. No.	
11. Mother's Name (in block letters)	
12. Qualification of Mother	
13. Profession, Office Address & Tel. No.	
14. Whether real Brother/Sister studying in this school. If yes, Name & Class	

Registration No. _____

Date _____

Name of the Child _____ Father's Name _____

Registration for Class _____ Date of Interview / Test _____

For Principal

15. Whether Father/Mother is/are ex-student of the school (Give details)	
16. Distance from School to Residence	
17. Whether the child has a Single Parent	
18. Transfer case from outside Delhi (Yes/No)	
19. (a) Name of previous school attended	
(b) Was it a Recognised/Private school?	

Parents are informed that :

1. In case a child requires, any medical aid / help during school hours, due to any reason, those expenses will have to be borne by the parent. Only First Aid will be provided by the school.
2. If the parent's income is up to one lakh per annum, the Income Certificate issued by S.D.M. Govt. of Delhi, must be submitted & the parent should apply for admission under E.W.S. category / quota, only.
3. No request will be entertained for Fee Concession after admission, at any stage.
4. This form does not entitle any child for admission. This form is for registration only.

UNDERTAKING

I _____ Father/Mother of _____ hereby declare that we have read the above stated instructions & abide by them. Information given above by me is based on facts & authentic records. Also, the Admission of my child may be cancelled if any information is found to be false at any stage.

Signature _____

Date : _____

Name _____

Parents are requested to produce the following documents without which the admission cannot be finalised.

1. Attested Photocopy of Municipal Birth Certificate (Original to be produced at the time of submission of form).
2. Aadhaar Card/Voter's Identity Card / Passport / Ration Card / MTNL Bill / Electricity Bill issued in the name of Father/Mother.
3. For Sibling attach photocopy of I card of Sibling.
4. Google Map (Distance from the residence of the child to the main gate of the school by Road).
5. Medical Fitness Certificate
6. School leaving certificate duly countersigned by the State Education Officer, if the school is situated outside Delhi.
7. Progress Report/Mark Sheet of the previous school attended.
8. Character certificate from the last school attended.
9. Proof of category in case of SC/ST/OBC issued by Delhi Govt.